

How to login to Teacher Portal – (for Teachers)

Step1: Point your browser to the following URL: <u>https://aeriesnet.rusd.k12.ca.us</u>

Step2: You will immediately be prompted with a login dialog box that will look similar to this:

| Windows Security | | x |
|------------------|---|------|
| Connecting to | aeriestest.rusd.k12.ca.us. | |
| | rwoods Tomain: 67-NIS Remember my credentials | |
| | OK | ncel |

**** it is HIGHLY recommended to NOT check the 'Remember my credentials' checkbox.**

Enter your network credentials (username and password) and click on OK.

Step3: If your credentials were entered properly, you will see a screen similar to the following screenshot, except <u>your</u> network username will be pre-selected and grayed out. *It will automatically be in the domain/username format*. In almost all cases, you will want the Database: 'field' to be set at Riverside USD. Make sure you have the proper Year: field selected. Then click on the LOGIN button.

| Α | Sign In with Aeries | |
|-------------------------------|---------------------|--|
| Aeries[®]sis | | |
| | 67-NIS\rwoods | |
| Database: | | |
| Riverside USD 🛛 | | |
| Year: | | |
| 2015-2016 🔍 | | |
| Subset Windows Authentication | | |
| Sign In | | |

After clicking on **LOGIN**, you will then be logged into your **Teacher Portal** for the year that was selected in the login process.